

# Oracle Financial Systems

## Managing Harvard's Financial Enterprise Resource Planning (ERP) Platform

### Overview

The Oracle Financial Systems Team manages the university's financial system of record – the Oracle eBusiness Suite (EBS). Harvard utilizes the Oracle eBusiness Suite (EBS) for processing financial transactions for all tubs at the university. Oracle Financial systems include Accounts Payable, Accounts Payable Adjustment Form for Assets, Receivables, CAPS, Cash Management, CSMA, CoA Validator, Collections, FedEx, General Ledger, GL-PCR, Oracle Assets, iReceivables, PCard, Web ADI, Web Reimbursement History Inquiry, and iPro Requisition History Inquiry. We work towards enabling a 'continuous improvement' philosophy across university-wide financial/procurement processes and standardizing our core platform whilst incorporating best practices.

#### What we provide:

The Oracle Financial Systems team is responsible for financial systems product management, delivering projects and supporting end users across Harvard to use the financial systems. The team is also responsible for supporting the Buy-to-Pay iProcurement platform, as well as CPATH (Capital Planning at Harvard).

FY 2015 snapshot

5.5M

More than 5.5 million general ledger entries submitted in Oracle

7670

... 7670+ Chart of Account requests

FY 2015 snapshot

#### Other Key Statistics:

- **466K Invoice Payments:** 466,000+ Invoice Payments made to date
- **221K HCOM Reqs:** 221,000+ purchase order requisitions submitted to date
- **35K Vendors:** 35,000+ new vendors added to Oracle during FY15 (to date)
- **18K Vendors:** 18,000+ receivables transactions process to date

### We help our Harvard stakeholders to achieve their business objectives by:

#### Supporting End Users

- End User Support
  - Training: Support training solutions for financial systems
  - Enhancement Requests: Identifying new features/suggested modifications for financial systems

#### Thought Leadership

- Product Management: Managing system releases and enhancements
- Project Management: Managing traditional/agile projects
- Vendor Selection: Advise schools/units during vendor selection process
- Business Process Consulting: Identify process improvements

#### Addressing Reporting Needs

- General Reporting: Supporting (with DMS – Business Intelligence Team) 20+ Financial dashboards in OBI
- Ad Hoc Reporting: Developing and querying system data based on business requirements

#### Configuring Applications

- Work with Client Services to effectively configure:
- System administration of profiles, lookup tables, list of values and other setup features
  - Financial Closing: closing the ledger for each month, quarter and fiscal year end

### Who are our Harvard stakeholders?

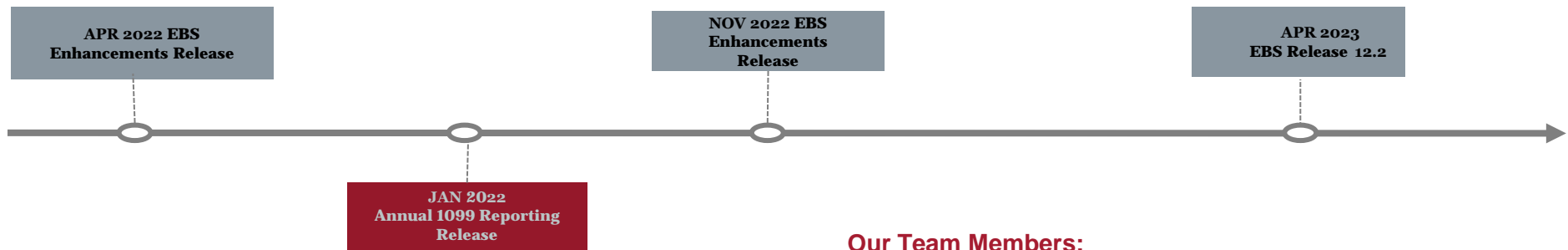
Stakeholder Group – CADM	Stakeholder Group – Schools	Stakeholder Group - Affiliates
<ul style="list-style-type: none"><li>• Strategic Procurement</li><li>• Office of the Controller</li><li>• Harvard Planning &amp; Project Management (HPPM)</li><li>• Office of Treasury Management (OTM)</li><li>• Harvard University Information Technology (HUIT)</li></ul>	<ul style="list-style-type: none"><li>• <b>All Schools</b><ul style="list-style-type: none"><li>• TUB Finance Office</li><li>• Department Administrators</li></ul></li></ul> <p>*<b>Bold</b> text indicates most impacted stakeholders</p>	<ul style="list-style-type: none"><li>• American Repertory Theatre</li><li>• Arnold Arboretum</li><li>• Harvard Art Museums</li><li>• Harvard University Press</li><li>• Nieman Foundation</li><li>• Villa I Tatti</li></ul>

# FSS – Oracle Systems

## Managing Harvard's Financial Enterprise Resource Planning (ERP) Platform

CAPS	Procure to Pay	Order to Cash	Account to Report
Custom-built application that tracks construction projects with an enabled approval workflow for capital budgets over \$100,000 that interfaces with the Capital Planning at Harvard (CPATH) system	Manages total enterprise spend by managing suppliers, invoice and payments processing, invoice matching, and approval processes. Streamlines purchase order processing of orders and receipts and controls enterprise spending. Provides a tool to process vendor invoices & fees, reimbursements, payments, and travel advances.	Manage customer & billing information, invoice processing, payment receipts, and payment options. Allow customers to access their records, invoices, check balances and pay bills. Handles customer payments, disputes, and adjustments.	Central repository for accounting transactions providing ability to enter journal entries (or export from Microsoft), real-time financial reporting, management reports, automated financial processing, and tracking financial transactions against the chart of accounts.

### Planned Releases



### Our Team Members:

### How to Contact Us:

Reporting Issues
Contact HUIT Help Desk at 5-7777 or <a href="mailto:ithelp@harvard.edu">ithelp@harvard.edu</a>
Consulting on New Technology/ Solutions
Contact HUIT Help Desk at 5-7777 or <a href="mailto:ithelp@harvard.edu">ithelp@harvard.edu</a>
Identifying System Enhancements
Contact HUIT Help Desk at 5-7777 or <a href="mailto:ithelp@harvard.edu">ithelp@harvard.edu</a>
Learning More About Our Product/ Group
<a href="https://oracle.fss.finance.harvard.edu">https://oracle.fss.finance.harvard.edu</a>
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