

Harvard Trusted Sites

Purpose

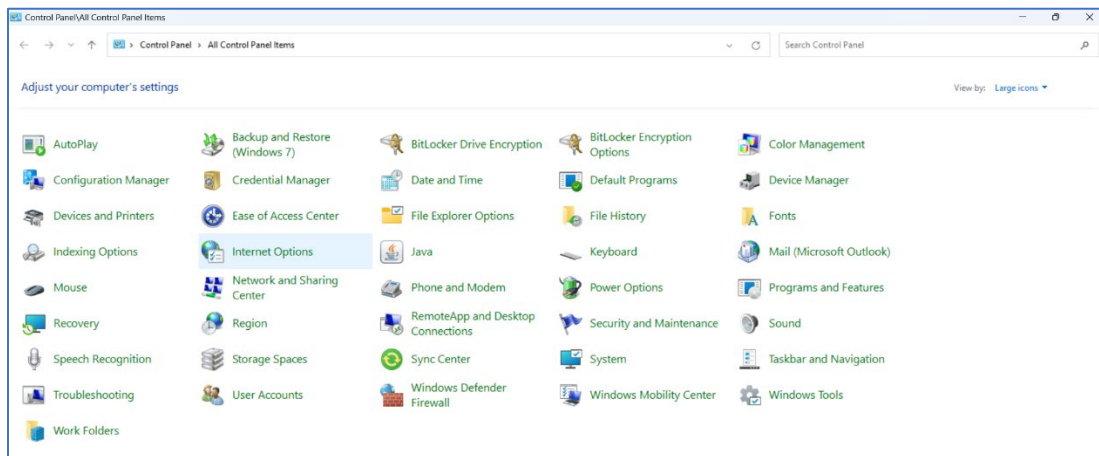
This document shows users how to set up Harvard web sites as trusted sites and clear the web browser cache to use Oracle Financials.

Overview of Procedure

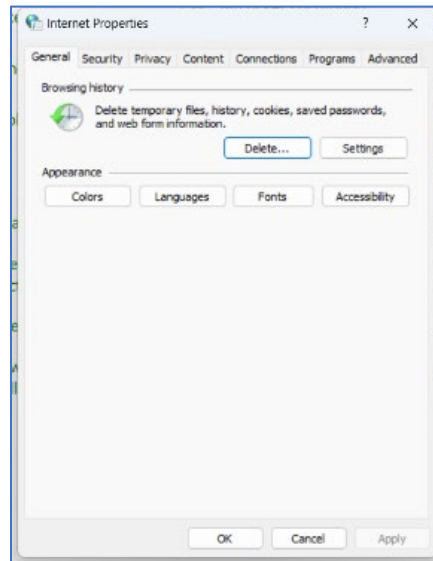
- On the computer's Windows search, search for then open the Control Panel.
- Click the Internet Options (Step 2 below)
- In the Internet Properties window, click the Security tab. (Step 3 below)
- Select the Trusted sites entry and click the Sites button (Steps 4 & 5 below)
- Add ***.harvard.edu** (Steps 6 - 9 below)
- Apply & Close (Steps 10 - 13 below)

Procedure

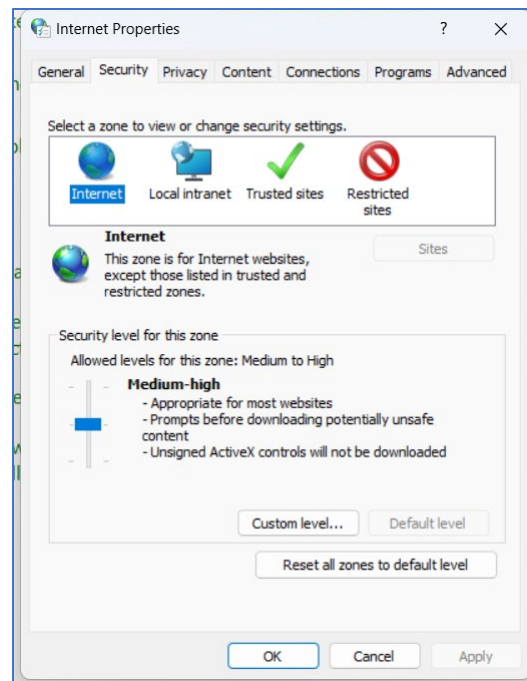
1. From the computer's Windows search, open the Control Panel



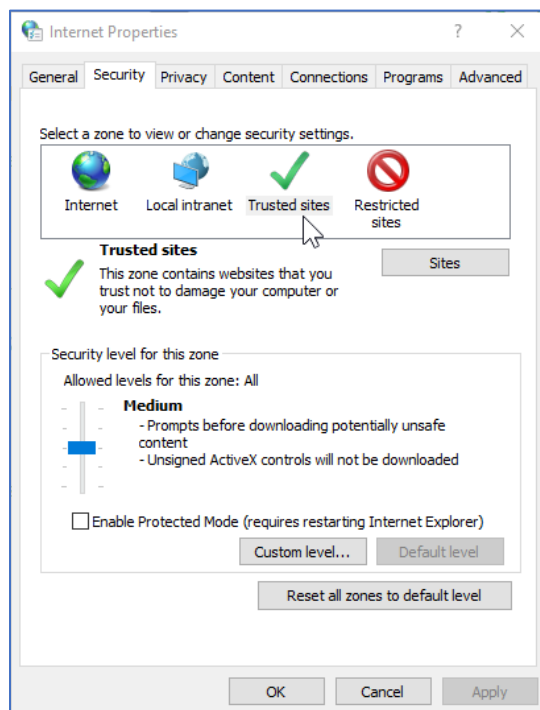
2. Select **Internet Options**, the following **Internet Properties** window should appear



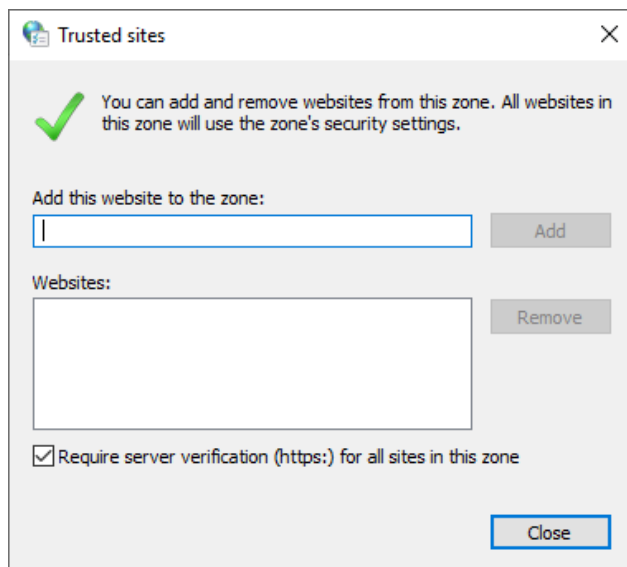
3. In the **Internet Properties** window, click the **Security** tab.



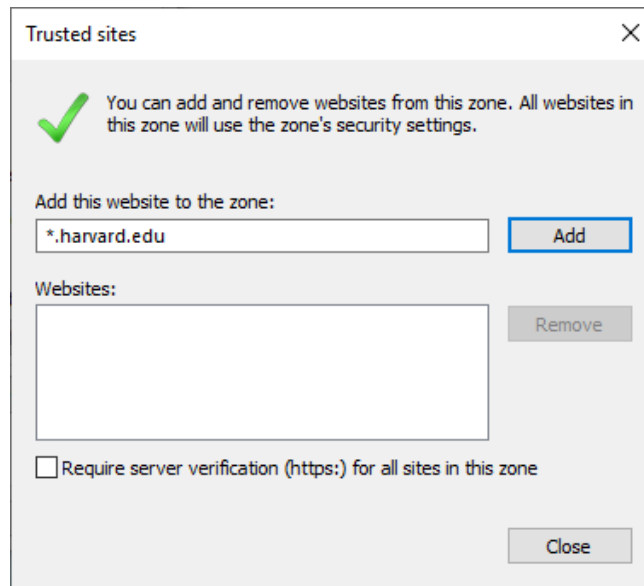
4. Click on the **Trusted sites** icon.

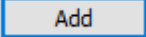


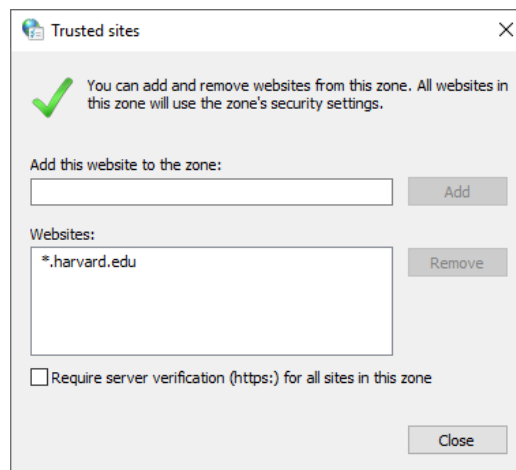
5. Click on the  button



6. Uncheck the box “Require server verification (https:) for all sites in this zone”
Then, click in the first box, which reads “Add this Web site to the zone:”
Type ***.harvard.edu**



7. Click 
8. The line should drop from the top box to the bottom box, as shown below.

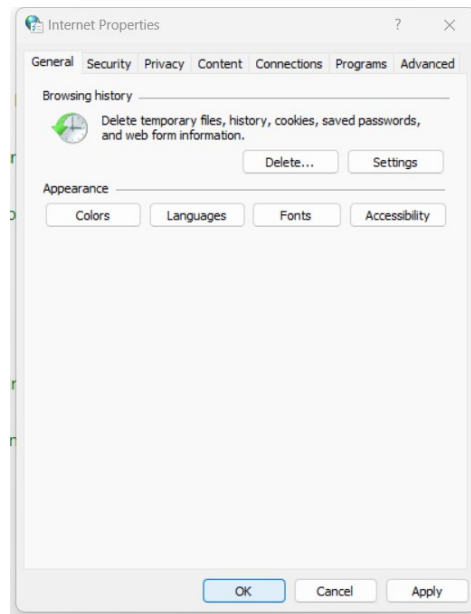


9. Recheck the box “Require server verification (https:) for all sites in this zone”

10. Click the Close button.

11. Click the Apply button if it available.

12. Click the OK button.



13. Close the Control Panel.