

# Oracle Financials System Getting Started Guide

On Monday, April 24<sup>th</sup> at 8am the new Oracle Financials system (EBS v12.2) will go live. Enclosed are a few items to review before you log in the first time. Overall, there are limited functional changes with a new look and feel of the Oracle HTML screens with enhanced accessibility. See sample below of what the differences are between the current and previous Oracle screens.

- Please see the [supported desktop configurations](#) for this system. If you run into any access difficulties, please clear your [browser cache](#).
  - Browser Updates #1: If you use more than one browser please clear your cache/cookies in each browser separately.
  - Browser Updates #2: Your old Oracle Financials bookmarks does not work anymore so please use this [login page](#).
  - Browser Updates #3: Please replace any bookmarks for Chart Validation that you have with the new bookmark on this [page](#).
- If you use Chart Validation the new URLs can be found on this [page](#)
- For additional details on the project, please review the [Release Notes](#) for this update
- For any other questions or issues, please contact [ithelp@harvard.edu](mailto:ithelp@harvard.edu)

## Oracle EBS 12.2 (Current Screen)

The screenshot shows the Oracle E-Business Suite interface. At the top, there is a blue header with the Oracle logo and 'E-Business Suite' text. On the right side of the header, there are links for 'Favorites', 'Logout', and 'Help'. Below the header, there is a navigation bar with 'Oracle Applications Home Page' and 'Logged In As'. The main content area is divided into two sections: 'Main Menu' on the left and 'Messages' on the right. The 'Main Menu' section contains a list of folders with expandable icons, including 'HRVD^AR^HMS^47913n1^R^INV', 'HRVD^AR^HMS^47913n2^R^INV', 'HRVD^FA^AP Adjustments Requestor', 'HRVD^FEDEX^HMS^47913n2^E', 'HRVD^GL^HMS^45383n2^BIE', 'HRVD^HUAP^AP Views', 'HRVD^IReceivables Internal', 'HRVD^PCard^Reviewer', and 'Web Reimbursement Inquiry'. The 'Messages' section contains a tip about supported desktop configurations and an announcement for 'Upcoming System Outages' on April 18th at 5pm through April 24th 8am - Oracle 12.2 Upgrade. It also provides contact information for the HUIT Service Desk at 5-7777 or email at [ithelp@harvard.edu](mailto:ithelp@harvard.edu).

## Oracle EBS 12.2 (New Screen)

The screenshot shows the Oracle E-Business Suite interface. At the top, there is a dark blue header with the Oracle logo and 'E-Business Suite' text. On the right side of the header, there are icons for a star, a gear, a notification bell, and a power button. Below the header, there is a navigation bar with 'Logged In As' and a question mark icon. The main content area is divided into two sections: 'Home' on the left and 'Messages' on the right. The 'Home' section contains a 'Navigator' section with a list of folders with expandable icons, including 'HRVD^AR^HMS^47913n1^R^INV', 'HRVD^AR^HMS^47913n2^R^INV', 'HRVD^FA^AP Adjustments Requestor', 'HRVD^FEDEX^HMS^47913n2^E', 'HRVD^GL^HMS^45383n2^BIE', 'HRVD^HUAP^AP Views', 'HRVD^IReceivables Internal', 'HRVD^PCard^Reviewer', and 'Web Reimbursement Inquiry'. The 'Messages' section contains a tip about supported desktop configurations and an announcement for 'Upcoming System Outages' on April 18th at 5pm through April 24th 8am - Oracle 12.2 Upgrade. It also provides contact information for the HUIT Service Desk at 5-7777 or email at [ithelp@harvard.edu](mailto:ithelp@harvard.edu).