
Overview

The Oracle Financial Systems Team manages the university’s financial system of record – the Oracle eBusiness Suite (EBS). Harvard utilizes the Oracle eBusiness Suite (EBS) for processing financial transactions for all tubs at the university. Oracle Financial systems include Accounts Payable, Accounts Payable Adjustment Form for Assets, Receivables, CAPS, Cash Management, CSMA, CoA Validator, Collections, FedEx, General Ledger, GL-PCR, Oracle Assets, iReceivables, PCard, Web ADI, Web Reimbursement History Inquiry, and iPro Requisition History Inquiry. We work towards enabling a ‘continuous improvement’ philosophy across university-wide financial/procurement processes and standardizing our core platform whilst incorporating best practices.

What we provide:

The Oracle Financial Systems team is responsible for financial systems product management, delivering projects and supporting end users across Harvard to use the financial systems. The team is also responsible for supporting the Buy-to-Pay iProcurement platform, as well as CPATH (Capital Planning at Harvard).

We help our Harvard stakeholders to achieve their business objectives by:

- Supporting End Users
  - End User Support
    - Training: Support training solutions for financial systems
    - Enhancement Requests: Identifying new features/suggested modifications for financial systems

- Addressing Reporting Needs
  - General Reporting: Supporting (with DMS – Business Intelligence Team) 20+ Financial dashboards in OBI
  - Ad Hoc Reporting: Developing and querying system data based on business requirements

- Configuring Applications
  - Work with Client Services to effectively configure:
    - System administration of profiles, lookup tables, list of values and other setup features
    - Financial Closing: closing the ledger for each month, quarter and fiscal year end

- Thought Leadership
  - Product Management: Managing system releases and enhancements
  - Project Management: Managing traditional/agile projects
  - Vendor Selection: Advise schools/units during vendor selection process
  - Business Process Consulting: Identify process improvements

Who are our Harvard stakeholders?

<table>
<thead>
<tr>
<th>Stakeholder Group – CADM</th>
<th>Stakeholder Group – Schools</th>
<th>Stakeholder Group - Affiliates</th>
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</thead>
<tbody>
<tr>
<td>• Strategic Procurement</td>
<td>• All Schools</td>
<td>• American Repertory Theatre</td>
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<tr>
<td>• Office of the Controller</td>
<td>• TUB Finance Office</td>
<td>• Arnold Arboretum</td>
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<tr>
<td>• Harvard Planning &amp; Project Management (HPPM)</td>
<td>• Department Administrators</td>
<td>• Harvard Art Museums</td>
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<tr>
<td>• Office of Treasury Management (OTM)</td>
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<td>• Harvard University Press</td>
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<td>• Harvard University Information Technology (HUIT)</td>
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<td>• Nieman Foundation</td>
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<td>• Villa I Tatti</td>
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*Bold text indicates most impacted stakeholders

Other Key Statistics:

- More than 5.5 million general ledger entries submitted in Oracle
  - 7670+ Chart of Account requests

FY 2015 snapshot

FY 2015 snapshot

- 466K Invoice Payments: 466,000+ Invoice Payments made to date
- 221K HCOM Reqs: 221,000+ purchase order requisitions submitted to date
- 35K Vendors: 35,000+ new vendors added to Oracle during FY15 (to date)
- 18K Vendors: 18,000+ receivables transactions process to date

Last Updated Dec-17
## FSS – Oracle Systems

<table>
<thead>
<tr>
<th>CAPS</th>
<th>Procure to Pay</th>
<th>Order to Cash</th>
<th>Account to Report</th>
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<tbody>
<tr>
<td>Custom-built application that tracks construction projects with an enabled approval workflow for capital budgets over $100,000 that interfaces with the Capital Planning at Harvard (CPATH) system</td>
<td>Manages total enterprise spend by managing suppliers, invoice and payments processing, invoice matching, and approval processes. Streamlines purchase order processing of orders and receipts and controls enterprise spending. Provides a tool to process vendor invoices &amp; fees, reimbursements, payments, and travel advances.</td>
<td>Manage customer &amp; billing information, invoice processing, payment receipts, and payment options. Allow customers to access their records, invoices, check balances and pay bills. Handles customer payments, disputes, and adjustments.</td>
<td>Central repository for accounting transactions providing ability to enter journal entries (or export from Microsoft), real-time financial reporting, management reports, automated financial processing, and tracking financial transactions against the chart of accounts.</td>
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### Planned Releases

- **APR 2022 EBS Enhancements Release**
- **NOV 2022 EBS Enhancements Release**
- **JAN 2022 Annual 1099 Reporting Release**
- **APR 2023 EBS Release 12.2**

### How to Contact Us:

**Reporting Issues**
Contact HUIT Help Desk at 5-7777 or ithelp@harvard.edu

**Consulting on New Technology/ Solutions**
Contact HUIT Help Desk at 5-7777 or ithelp@harvard.edu

**Identifying System Enhancements**
Contact HUIT Help Desk at 5-7777 or ithelp@harvard.edu

**Learning More About Our Product/ Group**
https://oracle.fss.finance.harvard.edu

**Learning More About FAD**
https://finance.harvard.edu

### Our Team Members:

- Sarah Moriarity
- Tim McKiel
- Chris Rocco
- Rick Grenier
- Sharon Olson
- Mary Ellen Sweeney
- Andrea Thompson
- Brian Gannon
- Engrid Hernandez

### Last Updated Dec-21